



MINISTRY OF GENDER, LABOUR AND SOCIAL DEVELOPMENT EXTERNAL JOB ADVERT, 2025

The Government of Uganda, through the Ministry of Gender, Labour and Social Development (MGLSD) is implementing the Green Jobs and Fair Labour Market Programme, which seeks to promote green and decent employment, enhance labour productivity, and contribute to poverty reduction.

The specific objectives of the Programme are:

- i. To promote green employment creation through comprehensive skills assessments, green skilling, and re-skilling initiatives across key Sectors of the economy;
- ii. To strengthen green research and innovation on green practices in the world of work;
- iii. To support and promote green enterprises and sustainable value chains as engines for inclusive growth, decent employment, and economic transformation;
- iv. To enhance awareness and advocacy on the importance of transitioning towards a green and sustainable economy among workers, employers, policy-makers, and the general public; and
- v. To strengthen social safeguard standards in infrastructure and other development projects towards decent working conditions, fair labour practices, and improved occupational safety and health

In line with the above, the MGLSD now invites suitably qualified and experienced individuals to fill the following vacancies under Green Jobs and Fair Labour Market Programme:

- i. One (1) Senior Productivity Policy Research and Development Officer
- ii. One (1) Productivity Research Assistant

Interested eligible applicants should submit applications including a cover letter, current Curriculum Vitae, a copy of the National ID, and copies of **Academic Certificates and Transcripts**, to be delivered at **MGLSD's General Registry on 2nd Floor, Gender and Labour House, Plot 2, George Street not later than 1700hrs on 28th November 2025**. Only shortlisted applicants will be contacted.

The Permanent Secretary
Ministry of Gender Labour and Social Development
Gender and Labour House, Plot 2, George Street
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JOB DESCRIPTION AND PERSONAL SPECIFICATIONS

Job Title: Senior Productivity Policy Research and Development Officer

Number of vacancies: One (1)

Reports to: National Programme Coordinator

Duty Station: Headquarters (Kampala)

Terms: One-year Contract renewable based on performance

Job Purpose: The **Senior Productivity Policy Research and Development Officer** will be responsible for providing technical expertise on all matters pertaining to Labour Productivity Enhancement, Policy Research and Development

Key responsibilities and duties

- i. Support the initiation, development, implementation, and monitor of policies, laws and standards, programmes and plans on Labour Productivity Enhancement, Policy Research and Development;
- ii. Undertake productivity research and measurement;
- iii. Support MDAs, LGs and Private sector through monitoring, supervision and mentoring in productivity enhancement;
 - i. Undertake routine and specialized labour productivity assessment inspections;
 - ii. Support actuarial studies on productivity and related matters;
- iv. Analyze and prepare reports on productivity performance, Research and Development and any other information from the establishments;
- v. Support the initiation and implementation of projects and programmes or any other interventions on Productivity Enhancement under the Labour Productivity Division;
- vi. Lead and/or support organizing of all labour-related National celebrations;
- vii. Prepare quarterly and annual reports on labour productivity;
- viii. Provide advisory information on managerial practices that promote productivity;
- ix. Implement programs for strengthening partnerships and networks with regional and international organizations on matters related to Labour Productivity Enhancement, Policy Research and Development
- x. Train and sensitize employers and workers on productivity enhancement;
- xi. Supervise and give technical support and guidance to staff below him/her;
- xii. Any other duties as may be assigned from time to time.



Qualifications, Skills and Experience

a. Academic qualification

- i. Applicants should be Ugandans holding an Honours Bachelor's Degree in Economics or Statistics from a recognized Institution.
- ii. Applicant should possess a Masters' degree in Economics or Statistics from a recognized Institution.
- iii. Possess six (6) years relevant work experience, 3 years of which should have been served at the level of Labour Officer in Government or equivalent level of experience from a reputable organization.

a. Personal Competencies

- i. Concerns for quality and standards
- ii. Ethics and Integrity
- iii. Team work
- iv. Policy Management
- v. Negotiation and mediation
- vi. Planning, organizing and coordination
- vii. Financial Management Skills
- viii. Information Technology
- ix. Managing employee performance

Job Title: Productivity Research Assistant

Number of vacancies: One (1)

Reports to: Senior Productivity Policy Research and Development Officer

Duty Station: Headquarters (Kampala)

Terms: One-year Contract renewable based on performance

Job Purpose: The **Productivity Research Assistant** will be responsible for supporting all matters/interventions pertaining to Labour Productivity Enhancement, Policy Research and Development

Key responsibilities and duties

- i. Support the initiation, development, implementation, and monitor of policies, laws and standards, programmes and plans on Labour Productivity Enhancement, Policy Research and Development;
- iii. Undertake routine and specialized labour productivity assessment inspections;
- iv. Support actuarial studies on productivity and related matters;
- v. Support analysis and preparation of reports on productivity performance, Research and Development and any other information from the establishments;
- vi. Support the initiation and implementation of projects and programmes or any other interventions on Productivity Enhancement under the Labour Productivity Division;



- vii. Support organizing of all labour-related National celebrations;
- viii. Prepare quarterly and annual reports on labour productivity;
- ix. Support implementation of programmes and initiatives for strengthening partnerships and networks with regional and international organizations on matters related to Labour Productivity Enhancement, Policy Research and Development;
- x. Support training and sensitization activities for employers and workers on productivity enhancement;
- xi. Any other duties as may be assigned from time to time.

Qualifications, Skills and Experience

a. Academic qualification

- i. Applicants should be Ugandans holding an Honours Bachelor's Degree in Economics or Statistics from a recognized Institution.
- ii. Possess three (3) years relevant work experience, in Government or equivalent level of experience from a reputable organization.
- iii. A Masters' degree in Economics or Statistics from a recognized Institution is an added advantage

b. Personal Competencies

- i. Concerns for quality and standards
- ii. Ethics and Integrity
- iii. Team work
- iv. Policy Management
- v. Negotiation and mediation
- vi. Planning, organizing and coordination
- vii. Financial management skills
- viii. Information Technology

