



REPUBLIC OF UGANDA

## MINISTRY OF GENDER, LABOUR AND SOCIAL DEVELOPMENT

### CHEMICAL SAFETY AND SECURITY (CHESASE) PROGRAMME

#### EXTERNAL JOB ADVERT, 2026

The Government of Uganda through the Ministry of Gender, Labour and Social Development (MGLSD) is implementing the **Chemical Safety and Security (CHESASE) Programme**. The core objective of the Chemical Safety and Security (CHESASE) Programme is to strengthen institutional, technical, and operational capacities for hazardous chemicals emergency planning, response, and management through;

- i. the promotion of sound chemicals management at workplaces and;
- ii. sustained education and awareness across the chemical life cycle.

The Ministry now invites suitably qualified and experienced individuals to fill the following vacancies under the Chemical Safety and Security (CHESASE) Programme.

SN	POSITION	NO. OF VACANCIES
1.	Programme Technical Officer	01
2.	Monitoring and Evaluation Officer	01

Interested persons should deliver applications including a cover letter, current Curriculum Vitae (not more than 4 pages), a copy of the national ID, and copies of relevant and applicable Academic Certificates and Transcripts, to **Ministry of Gender, Labour and Social Development's General registry on 2<sup>nd</sup> Floor, Gender and Labour House, Plot 2, George Street not later than 1700hrs on 15<sup>th</sup>, May, 2026.**

- a) Only shortlisted candidates will be contacted.
- b) Shortlisted candidates shall be required to bring along with them copies of certified academic documents and their original certificates, transcripts and letters of appointment during the Oral Interviews.
- c) Applications should be addressed to:

**The Permanent Secretary  
Ministry of Gender, Labour and Social Development  
Plot 2, George Street  
P.O Box 7136  
KAMPALA  
Tel: +256 414 347 854**

**JOB TITLE:** PROGRAMME TECHNICAL OFFICER (01)

**Salary Scale:** U2 (SC)

**Reports to:** National Programme Coordinator

**Responsible for:** Assistant Programme Technical Officer

**Duty Station:** Ministry Headquarters (Kampala)

**Job purpose:**

To develop and implement effective systems to ensure safe handling, storage, and disposal of chemicals, and prevent unauthorized access or diversion.

**Key Responsibilities and Duties**

- (i) Provide day-to-day technical leadership and supervision of the program, in accordance with defined targets, strategies and goals.
- (ii) Develop and implement chemical safety and security policies, laws and guidelines geared towards achieving sound management of chemicals at workplace
- (iii) Plan, coordinate, manage and report on program activities and collaborate with relevant MDAs, academic institutions, scientific organizations, analytical laboratories, research institutions, chemical industry, international organizations to promote chemical safety and security.
- (iv) Conduct risk assessments and audits at chemical facilities
- (v) Provide training and capacity building for staff
- (vi) Prepare annual declarations to Organization for Prohibition of Chemical Weapons on chemicals in the country under the chemical weapons convention
- (vii) Develop effective and proactive fund mobilization strategies to support program activities
- (viii) Conduct inspections of workplaces in line with Toxic Chemicals Prohibition and Control Act Cap 329 and OSH Act Cap 231.
- (ix) Advise on the acquisition and maintenance of suitable technical equipment and tools to support inspections;
- (x) Conduct investigation of accidents and dangerous occurrences related to Chemicals Biological , Radiological Nuclear and Explosives (CBRNe) materials

- (xi) Provide consultation and advice for stakeholders regarding CBRNE risks at workplaces;
- (xii) Lead research aspects of the program

### **Person Specifications**

#### **a) Academic qualifications:**

- (i) An Honours Bachelor's Degree in Either industrial Chemistry, Chemical Engineering or Physical Sciences majoring in Chemistry from a recognized institution.
- (ii) A Master's of Science Degree in Chemistry, Industrial Chemistry, Chemical Process Engineering or a related technical field from a recognized institution.
- (iii) Possession of a Post Graduate qualification in Programme Management or Public Administration and Management from recognized institution will be an added advantage.
- (iv) Additional certification or qualifications in CBRNE, forensic investigations, toxicology or first responder are considered as an added advantage.

#### **b) Working experience:**

At least 3years of working experience in related fields of Chemical Safety and Security

#### **c) Competencies**

- (i) Excellent communication and Programme management skills.
- (ii) Results-driven, respects deadlines and have a pragmatic approach focused on realistic results.
- (iii) Ability to adapt and develop to evolving circumstances and specialized situations.
- (iv) Able to deal with complex issues and interpret procedures and guidelines in order to adapt them to cover complex situations.
- (v) Possesses good computer skills
- (vi) Knowledge of Ugandan regulations and international best practices on Chemical Safety and Security

**JOB TITLE: MONITORING AND EVALUATION OFFICER (01)**

**Salary Scale: 54,000,000 per year**

**Reports to: National Programme Coordinator**

**Duty Station: Ministry Headquarters (Kampala)**

**Job purpose:**

To design, implement, and manage robust monitoring and evaluation frameworks, ensuring accurate data collection, analysis, and reporting.

**Key Responsibilities and Duties**

- (i) Monitor all Program activities, expenditures and progress towards achieving the Program and DOSH objectives
- (ii) Coordinate and conduct periodic Program evaluations to assess the impact and effectiveness of interventions. Analyze evaluation findings and recommend adjustments to enhance Program performance.
- (iii) Prepare quarterly and annual Program/DOSH reports in collaboration with the National Program Coordinator, DOSH Officers and Commissioner for Occupational Safety and Health.
- (iv) Participate in annual Program reviews and planning meetings.
- (v) Perform any other duty that may be assigned by the National Programme Coordinator.

**Person Specifications**

**a) Academic Qualification:**

- (i) An Honours Bachelor's Degree in Monitoring and Evaluation from a recognized institution
- (ii) Possession of a Post Graduate qualification in Project Management or Public Administration and Management from a recognized institution will be an added advantage.
- (iii) Additional certification or qualification in chemistry is considered an added advantage.

**b) Working Experience:**

Minimum 3 years of experience from Public Institution working with similar programs or related to Occupational Safety or Environment protection.

### **c) Competencies**

- (i) Technical skills in setting up quality M&E processes and creating logical frameworks and data analysis that lead to learning and action.
- (ii) Excellent computer skills with all Microsoft Office Programs (MS Word, PowerPoint, Excel)
- (iii) Excellent Organisational, interpersonal and communication skills.
- (iv) Strong report writing skills
- (v) Being collaborative, proactive, ethical, transparent, responsible, flexible and open
- (vi) Attention to detail and a commitment to producing high-quality work
- (vii) Demonstrated commitment to promoting transparency and accountability
- (viii) Results-driven, respects deadlines and have a pragmatic approach focused on realistic results
- (ix) Knowledge of Ugandan regulations and international best practices on Occupational Safety and Health.